

অসম চৰকাৰ



सत्यमेव जयते

GOVERNMENT OF ASSAM

DIRECTORATE OF AGRICULTURE, ASSAM,  
KHANAPARA, GUWAHATI-22.

**Floating of Enquiry (FOE)**

**for**

**Manual Seed Treatment Drum**

**2014-15**

Chief Engineer, Agriculture, Assam,  
Khanapara, Guwahati-22

Signature of Participant (authorized signatory)

**NOTICE****Floating of Enquiry (FOE) for Procurement of Manual Seed Treatment Drum**

No. Agri/ Engg/4221/FOE&amp;QUOT/ 2014-15/ NMOOP/21

Date: 28-01-2015.

The Chief Engineer, Agriculture, on behalf of the Director of Agriculture, Assam, floats this enquiry (FOE) from manufacturers or **dealers who are solely authorized by any manufacturer to submit offer against this FOE** on Manual Seed Treatment Drum, for preparation of a short list of Manufacturers/ Dealers/ Brands/ Models/ Prices, over a valid period of one year from the date of this notification, to facilitate for procurement of same by Group of farmers / Farmers with assistance as per provision in NMOOP, 2014-15. Detail FOE document is available in website: [www.rkvyassam.in](http://www.rkvyassam.in). The date & time of submission of offers is up to 11-00 AM on 11<sup>th</sup> February, 2015, and the same will be opened at 11:30AM on same day.

Sd/-

Chief Engineer, Agriculture,  
Assam, Khanapara, Guwahati-22.

Signature of Participant (authorized signatory)

## 1. GENERAL:

- 1.1 The Chief Engineer, Agriculture, on behalf of the Director of Agriculture, Assam, floats this enquiry (FOE) from **manufacturers or sole authorized dealers** for Manual Seed Treatment Drum, for short listing of Manufacturers/ Brands/Prices, over a valid period of one year from the date of this notification, to facilitate for procurement of same under NMOOP, 2014-15.
- 1.2 Interested Participants are requested to download FOE document from website ([www.rkvyassam.in](http://www.rkvyassam.in)) and submit a Bank Draft (as non-refundable fee) of Rs. 500/- (Rupees Five hundred) only drawn in favour of “**Director of Agriculture, Assam, Khanapara, Guwahati-22**”, payable at Guwahati, along with the offer. The date & time of submission of offers is up to 11-00 AM on 11<sup>th</sup> February, 2015, and the offers will be opened at 11-30 AM on same day in the office of the undersigned in presence of Participants or their representative.

## 2. INSTRUCTIONS FOR PARTICIPATION IN FOE:

- 2.1 Offer shall be submitted in sealed envelope, super scribing as “Offer for Manual Seed Treatment Drum” with detail address of the Participant on the envelop comprising following contents-
- Original Bank Draft for an amount of Rs.500/- (Rupees Five hundred) only, drawn in favour of “Director of Agriculture, Assam, Khanapara, Guwahati-22”, payable at Guwahati.
  - Copy of this FOE document duly signed by Participant (authorized signatory) in each & every pages.
  - A cover letter mentioning Name & Registered address of the Participant, Name of contact person with Phone Number, Mobile Number, Fax Numbers and Email address.
  - Power of attorney for authorized signatory in the form of affidavit.
  - Duly filled up prescribed format for “Price Quote” as per Annexure-I. **Price shall be mentioned clearly in words & figures.**
  - In case of sole authorized dealer, a copy of authorization letter for participating in this FOE from the manufacturer to be furnished.
  - Copy of test report from any Govt. approved organization against the offered item.
  - Copy of VAT registration certificate of Participant.
  - Copy of PAN card of Participant.
- 2.2 List of authorized Dealers’ & service stations with address in the state of Assam. Except withdrawal of dealer(s), any alteration of dealers’ list shall not be allowed.
- 2.3 For furnishing faulty or incomplete or illegible information, the offer is liable for rejection.
- 2.3 At the time of verification of offers, the original documents should be produced for verification if called for.
- 2.4 The offers shall be in English language.
- 2.5 The offers shall be typed or written in ink.
- 2.6 The Participant (authorized signatory) shall invariably sign on each and every page of documents furnished in the offer.
- 2.7 **The offer should be bonded together as a single booklet inserting page no. and total pages (e.g. Page 1 of 30) on each paper. No loose paper will be accepted as part of document and such offer may be rejected.**

## 3. GENERAL TERMS AND CONDITIONS:

- 3.1 Offer with incomplete format for “Price Quote” as per Annexure-I will be summarily rejected.
- 3.2 Conditional offers will be rejected outright.
- 3.3 The Unit Price offered, should be inclusive of all duties and other levies paid or payable prior to delivery of goods in various districts including transportation and exclusive of applicable VAT etc.
- 3.4 The offered price shall be valid for one year from the date of this notification or publication of next year’s approved price, whichever is earlier.
- 3.5 Delivery of goods shall be made within 20 days (barring Force Majeure conditions) from the date of supply order.
- 3.6 Goods shall be under warranty for a period of minimum 12 months from the date of delivery. Manufacturers/ Participants shall furnish terms of warranty along with the offer and must provide free & proper after sales service during warranty period through their listed authorized dealers / service stations.

Signature of Participant (authorized signatory)

- 3.7 The manufacturers whose products were not found satisfactory in the past supplies to the department or beneficiaries, as well quality or specification of products are under any dispute or litigation will not be short listed.
- 3.8 On receiving supply order, bidder shall deposit a **Performance Security @ 5%** of order value and must be deposited before submission of bill against the same consignment, in the form of Bank Draft drawn in a scheduled Nationalized Bank in favour of “Director of Agriculture, Assam, Khanapara, Guwahati-22”.
- 3.9 In case the supplier fails to discharge their liability mentioned at clause- 3.5, 3.6 & 3.8 above, their performance security will be forfeited.
- 3.10 The supplies made, shall be invoiced on VAT/CST with Serial No. of invoice printed on it. No invoice other than tax invoice will be accepted. VAT/CST if applicable shall be clearly mentioned in the tax invoice.
- 3.11 In case of any dispute or difference arises; the parties should attempt to settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred / settled as per provisions of Arbitration & Conciliation Act.1996.
- 3.12 It is further to be agreed by the parties that all differences and disputes if not resolved as above, shall be got resolved through the Court of Law of Gauhati jurisdiction only.
- 3.13 The authority reserves the right to accept or reject in public interest any or all of the offers received from the participants and to cancel the FOE process, at any time even during the operation of this FOE without any liability or intimation to the participants.
- 3.14 Offer shall be rejected, if at any stage of the FOE process, any participant is found involve in any fraudulent practice or misrepresentation of the facts or tried to influence the FOE process or indulge in any corrupt activities in competing with other manufacturers or companies.

ANNEXURE-I

Price Quote for

**Manual Seed Treatment Drum of capacity 20 kg & 40 kg (tested at any Govt. approved organization):**

Brief specification of Manual Seed Treatment Drum along with standard accessories & tools etc.	Name of Brand	Name of Model	Warranty Period from the date of delivery	*Offered Unit Price (Rs. in figure & words)	Applicable VAT etc. (Rs. in figure & words)	Total Cost (Rs. in figure & words)
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>

**\*The offered Unit Price should be inclusive of all duties and other levies paid or payable prior to delivery of goods.**

Place:

Date:

Name & Signature of Participant  
(authorized signatory)

Signature of Participant (authorized signatory)