



DIRECTORATE OF AGRICULTURE, ASSAM, KHANAPARA, GUWAHATI-22.

Notice Inviting Quotation (NIQ)

No. Agri/ Engg/3228/RKVY/Quot/2014-15/1-A

Date: 21.01.2015

The Chief Engineer, Agriculture, Assam, on behalf of Director of Agriculture, Assam, invites **Separate Quotations** for each of the following items, **from manufacturers or dealers who are solely authorized by any manufacturer to submit quotation against this NIQ**, in two bid system i.e. (i) Technical Bid and (ii) Price Bid. Detailed Quotation with T&C is available in the website: [www.rkvyassam.in](http://www.rkvyassam.in). The last date & time of submission of Quotation is up to **11-AM on 6 th February, 2015**, and the Technical Bids will be opened at **11-30AM** of the same day.

SN	Item		Name of Scheme	Tentative requirement	Amount of EMD (Rs.)
1.	Weighing Machine (Mechanical type)	:	APMG, 2014-15 (Marketing)	10 nos.	3,000/-
2.	Tool Kit (Bench Vice-1 no., Hammer- 1 set, DE Spanner-1 set & Ring Spanner- 1 set)	:	CM's Special scheme for Dhemaji, 2014-15	3 nos.	1,000/-
3.	Air Compressor	:		3 nos.	2,000/-
4.	Boiling Pan for Sugarcane crusher	:	RKVY, 2014-15	40 nos.	10,000/-

**NB: Brief Technical Specification etc. at Annexure-I.**

Chief Engineer, Agriculture,  
Assam, Khanapara, Guwahati-22.

## Detailed Quotation with Terms & Conditions

### A. Preamble:

In order to facilitate procurement of items, listed along with specification at Annexure-I, as per provision under APMG/RKVY/CM's Special scheme for Dhemaji, 2014-15 scheme, by the Department of Agriculture, The Chief Engineer, Agriculture, Assam, on behalf of the Director of Agriculture, Assam, invites Quotations **from manufacturers or dealers who are solely authorized by any manufacturer to submit quotation against this NIQ**, will be called "**Bidder**" hereinafter, over a valid period of one year from the date of this NIQ, as per detail terms and conditions, mentioned below.

### B. Instructions for Bidders:

#### 1. Bid shall be submitted as follows:

- 1.1. Bid in a main sealed packet (for one single item), super scribing as "Bid for \_\_\_\_\_ (name of item)" with name & detail address of the bidder shall be submitted, which shall include packets mentioned at (a) & (b) as follows:
  - a) One sealed packet for "Technical Bid" super scribing as "Technical Bid for \_\_\_\_\_ (name of item)" which shall have following contents:-
    - i). Original Bank Draft for an amount of **Rs.....** (Rupees ..... ) only, as EMD (amount as mentioned in page-1), drawn in favour of "Director of Agriculture, Assam, Khanapara, Guwahati-22", payable at Guwahati.
    - ii). Copy of this detailed quotation with Terms & Conditions duly signed by bidder in each & every pages.
    - iii). A cover letter mentioning Name & Registered address of the Participant, Name of contact person with Phone Number, Mobile Number, Fax Numbers and Email address.
    - iv). "**SPECIFICATION QUOTE**" duly filled up in prescribed format at **Annexure-I**.
    - v). Copy of the manufacturers' Registration certificate / factory license from concerned authority.
    - vi). In case of **dealers who are solely authorized by any manufacturer to submit quotation against this NIQ**, he has to submit an **authorization from the manufacturer in the form of duly notarized affidavit**.
    - vii). Detail technical literature/ catalogue of the items, for which bids are submitted.
    - viii). List of authorized dealers / service stations with address, within Assam. Except withdrawal of dealer(s), any alteration of dealers' list shall not be allowed.
    - ix). Copy of Valid BIS certificate or detail test report or calibration report as mentioned in column 2, of Annexure-I.
    - x). Duly notarized declaration as per proforma furnished at **Annexure-III**, hereto, on Rs.100/- Non Judicial Stamp paper.
    - xi). Copy of VAT registration certificate of the Bidder.
    - xii). Copy of PAN card of the Bidder.
    - xiii). Copies of Audited account balance sheets by Chartered Accountant for the year 2012-13 & 2013-14 of the Bidder.

The entire technical bid should be bonded together as single booklet inserting page no. on each paper with an abstract at first page indicating various enclosure documents & corresponding page no. No loose paper will be accepted as part of document and such a bid may be rejected.

- i). **One sealed packet for "Price Bid" super scribing as "Price Bid for \_\_\_\_\_ (name of item)" containing "PRICE QUOTE", duly filled up as per prescribed format at Annexure-II. Each bidder shall quote for one Single Brand, Model & Rate.** Price shall be mentioned clearly in words & figures. Price Bid will be opened with due intimation to the concerned Bidder through E-Mail, whose Technical Bid will be found responsive.

1.2. All the information shall be duly, properly and exhaustively filled in.

1.3. All corrections if any must be signed by the bidder before submission itself. For filing faulty or incomplete or illegible information, the Bid is liable for rejection.

- 1.4. At the time of evaluation of Bids, the original documents should be produced for verification if called for.
- 1.5. Bid shall be in English language.
- 1.6. The Bid shall be typed or written in ink. Bid written by pencil shall not be accepted.
- 1.7. **The bidder shall sign on each and every page of documents furnished in the bid.**
- 1.8. The authorized signatory representing the bidder who is signing on the bid documents shall attach a copy of authorization from the appropriate authority.

#### C. Eligibility Conditions for Participant:

1. The bidder shall purely be a manufacturer of quoted machineries or dealer who is solely authorized by any manufacturer of quoted machineries to submit quotation against this NIQ.
2. Quotations for machineries, originally manufactured in India, will be eligible.
3. In case the Technical bid is found not responsive, the bid will be summarily rejected and Price Bid shall not be opened.
4. The Bidder whose products were not found satisfactory in the past supplies to the department/ farmers or quality/ specification of products are under any dispute/ litigation will not be eligible.

#### D. General Terms and Conditions:

1. Bid with incomplete SPECIFICATION QUOTE (Annexure-I) or incomplete PRICE QUOTE (Annexure-II) against the quoted item(s) will be summarily rejected.
2. **Each bidder shall quote for one Single Brand, Model & Rate. Quotation with multiple brand, model & rate will be straight way rejected.**
3. Conditional Bids will be rejected outright.
4. The quoted rate shall be valid for an agreement period of one year from the date of this NIQ. The agreement period may be extended based on mutual consent of both parties. No escalation charges will be paid for supply of above listed machineries and equipments during the agreement period.
5. EMD of unsuccessful bidders will be released only after notification of approved prices.
6. Sample of Machinery shall be produced for physical examination as and when required.
7. The quoted rate shall be inclusive of delivery of Machinery at various points in all the districts of Assam. No additional cost shall be allowed on account of transportation cost, up to specified delivery points.
8. The successful bidder shall deposit a **Performance Security @ 5%** of order value after issue of each supply order and must be deposited before submission of bill against the same consignment, in the form of Bank Draft drawn in a scheduled Nationalized Bank in favour of "Director of Agriculture, Assam, Khanapara, Guwahati-22". Amount of EMD of successful bidder may be adjusted against performance security.
9. Prior to handing over, goods may be tested, verified and commissioned at Bidder's cost jointly by a team comprising (a) representative of farmer's groups/ farmers (b) Departmental officers (c) Bidder's representative, whenever necessary. Team may reject the goods if found short of the prescribed specifications.
10. Delivery of goods shall be made at various specified points in all the districts of Assam.
11. Delivery of goods shall be made in the prescribed period not exceeding 30 days (barring Force Majeure conditions) from the date of intimation to the supplier, failing which the department will be at liberty to de-list the manufacturer/ authorized firm.
12. Goods shall be under warranty for a period of 12 months from the date of delivery, testing or commissioning, whichever is later, to the consignee. Bidders shall furnish terms of warranty along with the offer and must provide free & proper after sales service during warranty period through their authorized dealers / service stations.
13. The successful bidder shall be responsible for providing training regarding operation & maintenance of the machineries to the users and shall be responsible for making available of spare parts of the machinery through their authorized dealer.
14. In case the successful bidders fail to discharge their liability mentioned at clause- D-7,8,9,10 & 11 above, their performance security will be forfeited.
15. The supplies made, shall be invoiced on VAT/CST with Serial No. of invoice printed on it. No invoice other than tax invoice will be accepted. VAT/CST if applicable shall be clearly mentioned

in the tax invoice. Rates quoted should be inclusive of all taxes, duties, Cess, Octroi etc. and free delivery at site.

16. The Authority reserves the right to place an order for the full or part quantities under any items of machineries indicated above.
17. The requirement of machineries as mentioned in the bid document is tentative subject to increase or decrease as per availability of fund during the financial year 2014-15.
18. In case of any dispute or difference arises; the parties should attempt to settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred / settled as per provisions of Arbitration & Conciliation Act.1996.
19. It is further to be agreed by the parties that all differences and disputes if not resolved as above, shall be got resolved through the Court of Law of Gauhati jurisdiction only.
20. The department reserves the right to accept or reject in public interest any or all of the bids received from the participants and to cancel the Bid process, at any time without any liability or intimation to the participants.
21. Bid shall be rejected, if at any stage of the Bid process, any participant is found involve in any fraudulent practice or misrepresentation of the facts or tried to influence the Bid process or indulge in any corrupt activities.

<p><b>Annexure – I</b>  <b>Formats for “SPECIFICATION QUOTE”</b>          (to be filled or attached as per quoted item only)</p>
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### 1. Mechanical Weighing Scale

SN	Required Specification	*Quoted specification	Quoted Brand	Quoted Model
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
1	Type: Loose weight type Mechanical weighing scale.	.		
2	Weighing Capacity: up to 300Kg			
3	Platform size (mm): 500x500 to 750x750			
4	Having valid BIS certificate or Tested/ calibrated at any Govt. recognized/ approved Institute or Organization. (Documentary evidence to be furnished)			

### 2. Tool Kit (Bench Vice-1 no., Hammer- 1 set, DE Spanner-1 set & Ring Spanner- 1 set)

SN	Required Specification	*Quoted specification	Quoted Brand	Quoted Model
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
1	Type: Tool Kit consisting of Bench Vice-1 no., Hammer- 1 set, DE Spanner-1 set & Ring Spanner- 1set.	.		
2	Bench Vice: Bench vice of Jaw size 150mm - body made of cast iron & Jaw made of carbon steel; Quantity = 1(one) no.			
3	Hammer set: Hammers made of carbon steel fitted with wooden handle ; Quantity=1(one) set comprising of : Ball peen Hammer of weight 500 gram= 1 (one) no. & Sledge Hammer of weight 3 kg= 1(one) no.			
4	DE Spanner set: Double open ended spanners made of chrome vanadium steel ; Quantity = 1 (one) set comprising of 12(twelve) nos. spanners with size range of 6 – 32 mm.			
5	Ring Spanner set: Bi- hexagonal Ring spanners made of chrome vanadium steel ; Quantity = 1 (one) set comprising of 12(twelve) nos. spanners with size range of 6 – 32 mm.			

### 3. Air Compressor

SN	Required Specification	*Quoted specification	Quoted Brand	Quoted Model
1	2	3	4	5
1	Type: Single stage air compressor for inflation of vehicle Wheels(tubes)			
2	Motor (Kw): 1.5 – 2.0			
3	Working presser (psi): 125			
4	Maximum presser (psi): 150			
5	Air Tank capacity(lit): 70 - 100			
6	Tested/ calibrated at any GOI or ISO approved organization			
7	Manual, Standard Tools & Accessories required for safe operation & for inflation of vehicle Wheels(tubes)			

### 4. Boiling Pan for Sugarcane crusher

SN	Required Specification	*Quoted specification	Quoted Brand	Quoted Model
1	2	3	4	5
1	Type: Round type boiling pan for making Jaggery			
2	Size: 1200 mm dia			
3	Capacity: 270 lit.			
4	Made of: 10 SWG GMS plain sheet welded the join portion with metal finish fitted with iron handles for conveniently handling by two people.			

\*Specifications quoted against a particular Brand/Model must comply with the Test Report/ BIS certificate/ calibration report /literature/ catalogue etc. furnished in the technical bid.

Place:

Name & Signature of

Date:

Authorized Person

### ANNEXURE-II PRICE QUOTE

**NAME OF MACHINERY: .....**

(Rs. in figure & words)

Quoted Brand	Quoted Model	*Quoted Unit Price excluding taxes (Rs.)		Applicable Tax (Rs.)	Total Cost (Rs.) (col. 3+5)
		<i>In figure</i>	<i>In words</i>		
(1)	(2)	(3)	(4)	(5)	(6)

1. \*The unit price quoted in col. (3) should be inclusive of delivery of Machinery at various points in all the districts of Assam & inclusive of loading, unloading, training of farmers with machine installation / operation etc.

2. \*The unit price quoted in col. (3) should be firm and valid for one year from the date of this NIQ. The department will not entertain any upward price revisions during the agreement period. The validity period can be extended on mutual consent of both the parties.

3. The quoted price shall not be over written.

Place:

Name & Signature of  
Authorized Person

Date:

(To be notarized)  
DECLARATION ON Rs.100/- NON JUDICIAL STAMP PAPER

1. I/we have read and understood the Terms and Conditions of Quotation relevant to NIQ No. \_\_\_\_\_ dated \_\_\_\_\_ January, 2015, and I/we have submitted Annexure I & II in accordance with the Terms and Conditions of above Quotation.
2. I/we shall not sell the products being quoted through this Quotation, at a lower price either to Government / Private Parties in the State of Assam by way of giving any additional trade discount or incentives. If any such incident is noticed, the Agriculture Department has the right to restrict all payments to such a lower rate apart from initiating penal action.
3. The information furnished in the offered bid is true and factual and I clearly understand that our offer is liable for rejection, if any information furnished is found not true and factual, at any point of time.

Place:

Date:

Name & Signature of  
Authorized Person