

Minutes of The Meeting held on 22nd Nov/2012 to discuss and finalise the modalities for the work for "regeneration of degraded crop field" under the scheme "Oil seed & Paddy(SRI) cultivation in Rainfed area with water Conservation activities" under RKVY 2012-13 and "Covered Threshing Floor and water Harvesting Tank" under site specific need of BGREI 2012.

The meeting held under the chairmanship of Dr K. Borkakoti, Director of Agriculture, Assam.

Members Present:

- | | | |
|------------------|------------------------------------|---------------------------------|
| 1. K. Choudhury | Supdt.Engineer | (Agriculture) |
| 2. D. Baruah | Executive.Enginner | (W/M) |
| 3. D. Thakuria | Deputy Director of Agriculture | (Seed & Nodal
Officer, RKVY) |
| 4. S. Bordoloi | Deputy Director of Agriculture | (Marketing) |
| 5. K.C. Talukdar | Assiatant Director of Agriculture | (cash crop) |
| 6. B.S Sarma | Sub-Divisional Agriculture Officer | (H.Q) |

The meeting discussed the detail Programme Covering the selection of Site, Preparation of DPR, approval of DPR, and its implementation etc on the basis of the direction of the State Govt. Sanction vide No. AGA167/2012/247 dtd. 04/10/2012 and AGA167/2012/255 dtd.04/10/2012.

The meeting decided as follows:

- (1) Sri Santanu Bordoloi , Deputy Director of Agriculture(Marketing) will act as a project Director for implementation of Regeneration of degraded crop field with proper conservation of water under Component "Oil Seed & Paddy (SRI) cultivation in Rainfed area with water conservation" RKVY 2012-2013 and also the activities of "site specific needs" i.e. "Covered threshing floor and water harvesting tank". The placing of Project Director is as per the terms and conditions laid down by APC & Principal Secretary Agriculture Department, Assam forwarded with the sanction of BGREI & RKVY 2012-13. vide No. AGA167/2012/247 dtd. 04/10/2012 and AGA167/2012/255 dtd.04/10/2012.
- (2) Meeting discussed about the modalities of the implementation of the programme and formulated guide lines which is to be enclosed with the minutes for information to all concerned , so that these programme can be implemented effectively and in time with the fund released by Govt of India under 1st instalment of RKVY/BGREI. 2012-13 (Encl. at Annex I).

Handwritten signature and date:
26/11/2012

Concerned officers are to take immediate action so that programme implemented in the current season and UC against first instalment can be submitted for enabling Govt of India to release 2nd instalment of RKVY/BGREI 2012-13.

Signature
26/11/12
Director of Agriculture, Assam.
Khanapara, Guwahati-22.

Memo.No.AGRI/RKVY/WATERCONS./Pt-I/2012-13/19

Dated:23/11/2012

Copy To:-

1. The A.P.C. & Principal Secretary to the Govt. of Assam, Dispur, Guwahati-6.
2. The Secretary to the Govt. of Assam, Dispur, Guwahati-6, for favour of kind information
3. The Chief Engineer, Agril. Assam , Guwahati-22 for favour of information and necessary action.
4. The District Agril. Officer (All)..... for information and necessary action.
5. The Ex. Engineer, Agril (All) / AEE (All) for information and necessary action.
- 6 The Sub divisional Agril. Officer (All).....for information and necessary action.
7.(person concerned) for information and necessary action.

Signature
26/11/12
Director of Agriculture, Assam;
Khanapara, Guwahati-22.

Annexure I

GUIDE LINES

1. The implementation part:

(A) Regeneration of degraded crop field under the component with proper water conservation, RKVY 2012-2013 & (B) Water Harvesting Structure under BGREI 2012-13 will be done as follows.

- Sub Division wise break up of allotment of numbers of project on regeneration of degraded crop field etc / Community Water Harvesting Structure (BGREI) to be done by District agril Officer/ HQ as per Scheme provision.
- Selection of sites for intervention at Sub Division level will be done by a committee as below

1. DAO	Chairman
2. SDAO (concerned)	Member Secretary
3. Assistant Ex Engineer	Member
4. Junior Engineer (Concerned)	Member
5. VLEW (Concerned)	Member

- Fund will be released to concerned SDAO.
- An Association to be formed with all farmers to be benefited.
- DPR for each 20 lakhs allotment for an area of 500 Ha (approx) for Regeneration and Degraded field & proper water Conservation will be prepared by the following committee with the initiation of SDAO concerned. This committee will also execute the entire work as per approved DPR.
- DPR preparation / Execution committee for Regeneration and Degraded crop field with proper water conservation.

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|-------------------------------|---|
| 1. President | = From Community (among the farmer to be benefited) |
| 2. Secretary | = Do |
| 3. ADO | = Member |
| 4. Junior Engineer | = Do |
| 5. VLEW | = Do |
| 6. G.P member of project area | = Do |

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26/11/2012

- The Same type of Committee for "Water Harvesting structure" to be applicable.
- Please note that the "Water Harvesting structure" of BGREI are "Water conservation with regeneration of degraded crop field" of RKVY ~~are~~ two separate project. Only the procedure for selection, Preparation of DPR with above committee are same.
- The Junior Engineer will prepare Technical Estimate etc. in consultation with AEE / AAE on technical issues.
- The DPR Preparation Committee will submit the DPR to the SDAO for onward submission to the District Selection and Approval Committee for approval of DPR at the district level

The District Level DPR Approval Committee

- District Agril. Officer= Chairman
- SDAO (District H.Q.)= Member Secretary
- Executive Engineer (Agri)/ AEE (Agri)= Member
- Sub divisional Agril. Officer(all other subdivision of the district)= Member
- The DPR approved by District Committee to be submitted to RKVY Cell of this Directorate to facilitate necessary approval/ sanction by Director and C.E (Agril.)

A Committee with the following members of the Directorate will help C.E. (Agril.) for necessary technical sanction etc. for final approval.

1. K. Chowdhury ----- S.E.
2. D. Thakuria----- DDA & Nodal Officer, RKVY.
3. S. Bordoloi----- Project Director for Water Conservation of RKVY & "Site Specific" intervention Of BGREI.

- A Joint Bank Account of DPR Preparation and Execution Committee will be opened with three Signatories:-

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- (i) President of the DPR/Executive Committee mentioned above.
- (ii) Secretary of the DPR/Executive Committee mentioned above.
- (iii) Concerned ADO.

- On receipt of fund from H.Q., SDAO will release the fund to above Subdivision Level Committee to execute the work as per approved DPR.

This Committee/ procedure etc. as mentioned above is applicable for two components.

- A. Regeneration of degraded crop field with Water Conservation under RKVY 2012-13.
- B. Community Water Harvesting structure under "Site Specific Needs" of BGREI 2012- 13.

PROCEDURE FOR "COVERED THRESHING FLOOR" UNDER "SITE SPECIFIC NEEDS" OF BGREI 2012-13

1. Site for RCC threshing floor with cover shed should be selected at a place where there is huge summer paddy cultivation, so that the farmers are facilitated to thresh their harvested crop quickly before the onset of monsoon and save the grain from loss. Site should be located in high land area.
2. The Sub divisional break-up of the physical target of Covered Threshing Floor will be communicated to SDAO.
3. They will select the sites with the following Committee:-

Selection & Monitoring Committee

- a. DAO ----- Chairman
- b. SDAO (concerned)----- Member Secretary
- c. Executive Engineer(Agri)/Asstt. Ex. Engineer----- Member
- d. Junior Engineer (concerned) ----- Member
- e. VLEW (concerned)----- Member
- f. P.R.I. Representative----- GP Member

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26/11/2011

4. Fund will be released to the concerned Executive Engineer(Agri) for constructing the Threshing Floor.

The above committee will monitor the progress of works and take necessary measures for proper utilization of Threshing Floor after completion. Concerned SDAO should take initiative for best utilization of the aforesaid structure.

Mode of release of fund from Directorate

1) Fund for Regeneration of degraded crop field with proper water conservation, RKVY 2012-2013 & Water Harvesting Structure under BGREI 2012-13 will be released to Sub Divisional Agril. Officer (SDAO)

2) Fund for "covered threshing floor" under "site specific needs" of BGREI 2012-13 will be released to Executive Engineer (Agril.)

3) Fund will be released as follows to the officers

(A) 30% amount will be released as first instalment to SDAO for Regeneration of degraded crop field with proper water conservation, RKVY 2012-2013 & Water Harvesting Structure under BGREI 2012-13 on approval of DPR

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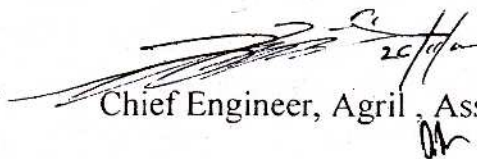
30% amount will be released to Ex. Engineer for "covered threshing floor" on issue of work order .

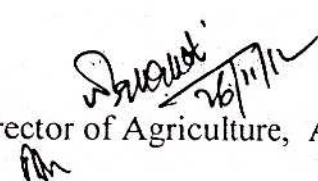
(B)60 % will be released on basis of progress of works to be monitored by HQ

(C)10% amount will be released within 7 days on completion (to be certified by SDAO & countersigned by DAO for fund released to SDAO)

&

10% amount will be released within 7 days on completion (to be certified by Ex. Engineer & countersigned by Chief Engineer in case of Covered threshing floor).


Chief Engineer, Agril, Assam


Director of Agriculture, Assam