



**GOVT OF ASSAM  
DIRECTORATE OF AGRICULTURE, ASSAM  
KHANAPARA :: GUWAHATI-22**

**DETAILED FLOATING OF ENQUIRY (FOE)**

**SUPPLYING, INSTALLATION AND COMMISSIONING OF  
MODERN MINI RICE MILL OF CAPACITY 0.5 MT/Hr.**

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SECTION-1: FOE NOTICE

<b>DIRECTORATE OF AGRICULTURE, ASSAM KHANAPARA :: GUWAHATI-22</b>	
<b>FLOATING OF ENQUIRY</b>	
<i>No. Agri/Engg/RKVY/3328/pt/MMRM&amp;CS/2012-13/201</i> <span style="float: right;"><i>Date: 26-02-2014</i></span>	
<p>In order to facilitate procurement, installation and commissioning of Modern Mini Rice Mill (MMRM) of Capacity 0.5 MT/Hr., on turnkey basis, by selected beneficiaries (entrepreneurs), with subsidy from RKVY, 2012-13, the Department of Agriculture, Assam, hereby floats this enquiry, seeking offers from reputed Manufacturers or their Authorised Agents (to be called here-in-after as 'Bidder') of Rice Mill machineries, for submission of their offers as per detailed terms and conditions etc. mentioned in the detailed FOE. The offers against this FOE should be submitted in a sealed cover, super scribing - "FOE for supplying, installation and commissioning of MMRM of Capacity 0.5 M.T./Hr" and to be submitted on <u>18-03-2014</u> up to 1:00PM and will be opened on the same day at 1:30PM, in the presence of Bidder or their authorized representatives present at the time of opening. Detail FOE Document with T&amp;C shall be available in the website: <a href="http://www.rkvyassam.in">www.rkvyassam.in</a>. The interested bidders are requested to download the <u>Detail FOE Document with T&amp;C</u> from website and submit duly filled up &amp; signed copy along with their offer. Bid Cost of Rs.1000/- (non-refundable) in the form of Demand Draft drawn in favour of "The Director of Agriculture, Assam, Khanapara, Guwahati-22" to be attached along with the offer.</p>	
	Sd/- Director of Agriculture, Assam, Khanapara, Guwahati-22

## SECTION-2: FOE CATALOGUE

2.1	FOE Notice	No. Agri/Engg/RKVY/3328/pt/MMRM&CS/2012-13/201 Date: 26-02-2014
2.2	Website for downloading FOE documents	<a href="http://www.rkvyassam.in">www.rkvyassam.in</a>
2.3	Date and time of submission of offers against this FOE	On <u>18-03-2014</u> up to 1:00PM
2.4	Place of submission of offers against this FOE	Directorate of Agriculture, Assam, Khanapara, Guwahati-781 022, Assam.
2.5	Date and time of opening of offers against this FOE	On <u>18-03-2014</u> up to 1:30PM
2.6	Venue of opening of offers against this FOE	Directorate of Agriculture, Assam, Khanapara, Guwahati-781 022, Assam.
2.7	Address of correspondence	<ul style="list-style-type: none"> <li>• The Director of Agriculture, Assam, Khanapara, Guwahati-22. Phone : 91-361-2344206, 2344235 Fax- 91-361-2344235</li> <li>• The Chief Engineer, Agriculture, Assam, Khanapara, Guwahati-22. Phone: 91-361-2134284, Fax- 91-361-2332122, Email: <a href="mailto:chiefengineeragriculture@yahoo.in">chiefengineeragriculture@yahoo.in</a></li> </ul>
2.8	Cost of FOE document	Rs.1000/- (non refundable) in the form of Demand Draft drawn in favour of " <b>The Director of Agriculture, Assam, Khanapara, Guwahati-22</b> " payable at Guwahati.

### SECTION-3: FOE INFORMATION

3.1	The Department of Agriculture, Assam, floats this enquiry seeking offers only from reputed Manufacturers or Authorised Agents of Manufacturers (to be called hereinafter as 'Bidder') of Rice Mill machineries, for preparation of a short list of manufacturers/ brands/ models with prices, for quality assurance, competitive pricing against laid down technical specifications at Section-5.
3.2	Selection of manufacturer/ brand/ model for supplying, installation & commissioning of MMRM shall be governed by the selected beneficiaries' (entrepreneurs') choice from the list of short listed manufacturers/ brands/ models with prices, published by the Director of Agriculture, Assam, following completion of evaluation of offers received in response to this FOE.
3.3	The offers against this FOE shall be submitted on <u>18-03-2014</u> up to 1:00PM at Directorate of Agriculture, Assam, Khanapara, Guwahati-22.
3.4	The offers against this FOE shall be opened on the <u>18-03-2014</u> up to 1:30PM, in the presence of Bidder or their authorized representatives present at the time of opening.
3.5	Before participating, if any clarification required, interested bidders may correspondence with the Chief Engineer, Agriculture, Assam.
3.6	Supplying, installation & commissioning of MMRM shall be at sites of selected beneficiaries (entrepreneurs) belongs to various places under following districts of Assam. 1)Dhubri 2)Bongaigaon 3)Goalpara 4)Barpeta 5)Nalbari 6)Baksa 7)Kamrup (M) 8)Kamrup (Rural) 9)Darrang 10)Udalguri 11)Sonitpur 12)Lakhimpur 13)Dhemaji 14)Tinsukia 15)Dibrugarh 16)Sivasagar 17)Jorhat 18) Golaghat 19)Nagaon 20)Morigaon
3.7	Supervision of all works related to establishment of MMRM will be under responsibility of EE/AEE(Agri) of Agriculture Department of concerned district.
3.8	Estimated total project cost for establishment of MMRM is Rs.16.00 Lakhs. Price sharing norms will be 50:50 i.e. Govt. subsidy 50% (limited to Rs.8.00 Lakh) that likely to cover cost of supplying, installation and commissioning of machineries. Excess of said amount, if any, will be borne by respective beneficiaries.
3.9	From beneficiaries' share (50% of total project cost i.e. Rs.8.00 Lakh) all civil works including milling shed, foundation & platform for installation of machineries, external & internal electrification up to panel board will be carried out by the beneficiaries. Excess of said amount, if any, will be borne by respective beneficiaries.
3.10	All the successful bidders will be invited with a short notice and they must attend at the Directorate of Agriculture, Assam, Guwahati-22, to give power-point presentation of their offered machineries to the selected beneficiaries and departmental officers on a prefixed date for promoting their product.
3.11	The Department of Agriculture, Assam, is not bound to recommend the lowest rate or any other rate so offered. Also The Director of Agriculture, Assam, reserves the right to accept or reject in public interest any or all of the offers received from the bidder and to cancel the FOE process and reject any or all offers, at any time even during the operation of this FOE, without any liability or any obligation to inform the affected Bidder or Bidders of the grounds for the decision of the Director.

#### SECTION-4: DETAIL TERMS & CONDITIONS

4.1	The offers against this FOE shall be submitted in a sealed cover, super scribing that "FOE for supplying, installation and commissioning of MMRM of Capacity 0.5 MT/Hr."
4.2	Bidder shall be a manufacturer of Rice Mill machineries or his authorized agent.
4.3	Late submission of offer than prescribed date & time is liable for rejection.
4.4	The Detail FOE Document with T&C, available in the website- <a href="http://www.agriassam.in">www.agriassam.in</a> , shall be downloaded, duly filled up, signed with seal in all pages by bidder or his authorized signatory and submitted along with the offer.
4.5	Bidder or his authorized signatory shall sign on each and every page of documents furnished in the offer.
4.6	Bidder shall furnish a copy of authorization in respect of authorized signatory representing the bidder.
4.7	The entire offer against the FOE should be bonded together as single booklet inserting page no. on each paper with an abstract at first page indicating various enclosure documents & corresponding page no. No loose paper will be accepted as part of document and such a bid may be rejected.
4.8	The offers shall be typed or written in ink. Offers written by pencil shall not be accepted.
4.9	Bid Cost of Rs.1000/- (non-refundable) in the form of Demand Draft drawn in favour of "The Director of Agriculture, Assam" payable at Guwahati to be attached along with the offer.
4.10	The offers without Bid cost as mentioned in clause 4.9 will be rejected
4.11	Finalization period of the FOE is 90 days from the date of FOE notice.
4.12	Conditional offers will not be accepted.
4.13	Offers against this FOE shall be submitted in English and all information containing shall be in English.
4.14	The bidder or his authorized signatory should initial all scoring eraser, overwriting etc. on the FOE form, failing which offer is liable to be rejected.
4.15	All instances of quoted amount in the offer shall be written in figures and words.
4.16	The validity period of the offered price shall be 1 (one) year from the date of FOE notice.
4.17	Authorized agents are required to furnish authorization from the manufacturers to participate in the instant FOE and an undertaking from manufacturers to supply the machineries as per requirement and provide after sale services, warranty, AMC as per terms & conditions of FOE.
4.18	Manufacturers are required to furnish their manufacturing licence of offered machineries and in addition to this in case of agents participating; they are required to furnish their firm registration certificate.
4.19	Bidders (both manufacturers & agents) shall furnish copy of their audited (audited by CA) balance sheets for last two years (2012-13 & 2011-12).
4.20	Annual turnover of bidders (both manufacturers & agents) shall be 1 crore or more for the year 2011-12 & 2012-13.
4.21	Bidders (both manufacturers & agents) shall furnish copy of VAT registration certificate and up to date VAT clearance certificate.
4.22	Bidders (both manufacturers & agents) shall furnish proof of IT clearance for the last two financial year (2011-12 & 2012-13)
4.23	Bidders (both manufacturers & agents) shall furnish copy of PAN card

4.24	Bidder shall invariably fill the FOE format (section-7) in all respect
4.25	Bidders shall furnish leaflets with technical details of offered machineries.
4.26	Bidders shall furnish overall dimensions, detail drawing, specification and layout of foundations & platforms for machineries and minimum total space required for installation and smooth operation of all the machineries of MMRM.
4.27	Bidders shall furnish details e.g. Make, Model, rated power, phase etc. of all electric motors fitted in the machineries.
4.28	Quality of materials used for construction of various body parts of offered machineries are to be mentioned by the manufacturers/ bidders.
4.29	Bidders shall furnish detail operation manuals mentioning adjustment etc. against their offered machineries.
4.30	Bidders shall offer price as per format in Annexure-1, inclusive of supplying, installation & commissioning of all machineries & accessories (including loading & unloading, electrification up to and including panel board, starter etc.) at sites on turnkey basis.
4.31	Shortlisted bidder shall be intimated for supplying, installation and commissioning of machineries as per choice of beneficiaries.
4.32	The shortlisted bidders shall have to furnish performance security equivalent to 10% of the value of each order within seven working days from the date of intimation, by way of Deposit-at-call Receipt or Bank Guarantee valid for warranty period, drawn in favour of 'Director of Agriculture, Assam, at Guwahati.
4.33	Supplying, installation & successful commissioning of machineries shall be made as per the prescribed schedule period shown at Annexure-2, not exceeding 60 days (barring Force Majeure conditions) from the date of intimation to the shortlisted bidders, failing to which bidder will be liable to pay a fine @ 0.25% of the approved price per day, which will be recovered from the performance security subject to maximum 10%. Beyond this limit, the Director of Agriculture will be at liberty to de-list the manufacturer from the short list.
4.34	The performance security of the bidder shall be released after satisfactory performance of the machineries on completion of warranty period. In case of any breach of the terms and conditions of this contract and the supply, installation & commissioning are not duly completed with the specified time limit, than the security deposit shall be forfeited towards liquidated damages and compensations for the said breach.
4.35	Bidder shall provide contact details for after sale service to the beneficiary.
4.36	Warranty for the machineries should be provided for a period of at least two years from the date of successful commissioning of machineries. If, for reasons not attributable to beneficiaries these warranty terms are not attained in whole or in part, the bidder shall take appropriate steps to remedy the defects, and failing which replace the offered machineries/ equipments or accessories or any part thereof as may be necessary in order to attain the desired performance of the machineries, at bidders' own cost, within a maximum period of 30 days from the date of receipt of such notice from the concerned beneficiaries or the concerned officer of the Agriculture Department. If the bidder/ manufacturer, having been notified, fail to remedy the defects within the specified period, the Director of Agriculture may proceed to take such remedial action as may be necessary.
4.37	Bidder shall furnish undertaking for AMC for subsequent 2 (two) years. Spare parts shall be made available to the users by the bidder. Cost of spare parts will be borne by the users, during the AMC period.
4.38	The Department may order for testing / verification of the machineries before installation. The testing will be done at the cost of the bidders. The Department may reject the offered

	machinery/ machineries, if not found satisfactory in any manner.
4.39	The shortlisted bidder shall be responsible for providing training regarding operation & maintenance of the machineries to the users.
4.40	The quoted price shall be applicable in all the Districts of the state of Assam. No different price will be allowed for different district.
4.41	Cost of supplying, installation and commissioning of machineries will be released after making necessary deduction for VAT etc. by the Agriculture Department to the supplier from the Govt. share portion (limited to Rs.8.00 Lakh) on successful commissioning of MMRM and submission of bill with necessary endorsement duly signed by the concerned EE/AEE (Agri) along with satisfactory certificate and receipt challan from concerned beneficiaries. Excess of said amount, if any as per shortlisted price, will be borne by respective beneficiaries and shall made the payment of the same to the supplier in the form of bank draft routed through concerned EE/AEE(Agri).
4.42	Baring Force Majure conditions, every effort will be made to make payment promptly by the Director of Agriculture, Assam to the supplier, but in no case later than 45 days from the date of certification regarding successful commissioning. No advance payments or negotiation through bank will be accepted.
4.43	Supplier shall be entirely responsible for all taxes including sale tax, VAT, duties, license fees, transportation cost, toll fee etc. incurred until delivery of the goods.
4.44	Payment of taxes & duties will be as per applicable laws, rules and regulations of the Government.
4.45	Bidder shall furnish BIS certificate against all offered machineries & prime movers. For the machineries & prime movers, which not come under the purview of BIS authority, bidder shall furnish relevant test certificate/ test report from the authorized Govt. Department/ Agency/ Institute.
4.46	The Manufacturer must be in the business of design and production of offered machineries for last 2 (two) years and required to furnish year wise total production of offered machineries during last 2 years.
4.47	Detail location of factory/ factories of offered machineries must be furnished by the bidders/manufacturers. Third party authorized by the Director of Agriculture, may visit the factory of the manufacturer prior to enlisting manufacturer in the approved short list or any time even after enlisting in the short list. Any deviation found during the factory visit may lead to de-list the said manufacturer from the approved list.
4.48	Bidder must have done similar works in previous years and required to furnish copies of such supply orders with list of organizations as per format in Annexure-3, where such works have been done. (List of consignee with address)
4.49	A declaration as per format at Annexure-4 in a non-judicial stamp paper of Rs.50/- shall be furnished by the bidder
4.50	The documents submitted by the bidder will be subjected to verification and if found not genuine, the offer will be summarily rejected.
4.51	Bidder shall be responsible for Insurance and other statutory obligations for the employees engaged by him. No compensation shall be paid by the Department of Agriculture against any untoward incidents that may occur while supplying, installation and commissioning of machineries of MMRM.
4.52	The Director of Agriculture, Assam, have the right for rejecting all or any of the offers against this FOE, without assigning any reason thereof.
4.53	The decision of the Director of Agriculture, Assam, shall be final and binding on all matters



	relating to the meaning and interpretation of terms and conditions.
4.54	The department reserves the right to include / exclude any of the participants in the short list without assigning any reason thereof.
4.55	In case of any dispute or difference arises; the parties should attempt to settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred / settled as per provisions of Arbitration & Conciliation Act.1996. It is further to be agreed by the parties that all differences and disputes if not resolved as above, shall be got resolved through the Court of Law of Guwahati jurisdiction only.

## SECTION-5: TECHNICAL SPECIFICATION

SN	Particulars	Brief Technical Specification
1.	Type	Supplying, Installation and Commissioning of Modern Mini Rice Mill for Dehushking of paddy, Separation of husk, Rice polishing, Removal of Bran etc., to be done in single operation along with in-line Paddy Pre-cleaner, on turnkey basis.
2.	Capacity (kg/hr)	500 kg/hr and operation capacity at one time will be 1000 to 1200 MT.
3.	Power requirement (kw)	15 – 20 kw (All motors suitable for 400/440 volts 3 phase, 50Hz A.C. supply)
4.	Paddy Pre-Cleaner	750-1000 kg/hr capacity for removing all impurities including dust, weeds, empty grain, stone, iron particles etc.
5.	Attachments and accessories	Elevators, Conveyors, Pipes, Safety guards, Panel board, Starter, Tools etc. complete as per requirement
6.	Additional Machinery	Semi-automatic bag filling machine up to 50kg capacity sacks.
7.	Job	<ol style="list-style-type: none"> <li>1. Final painting of machinery and equipments wherever necessary.</li> <li>2. First filling of lubricant, wherever necessary.</li> <li>3. Erection, supervision and commissioning of machineries in all respect including all consumable.</li> <li>4. Packing of the machineries and equipment wherever necessary.</li> <li>5. Transportation of machinery with unloading of machineries at sites.</li> </ol>
<p><b>Technical specifications, Brands, Models, Accessories, Attachments etc. of all units must be clearly mentioned in the Format for Quoting Price (Annexure-1)</b></p>		

SECTION-6: FOE FORMAT

SN	Particulars	Replies from bidder	Particulars of supporting Documents with page. No.
6.1	Name of bidder		
6.2	Address		
6.3	Email address		
6.4	Contact No./ Fax No.		
6.5	The offers against this FOE shall be submitted in a sealed cover, super scribing that "FOE for supplying, installation and commissioning of MMRM of Capacity 0.5 MT/Hr."		
6.6	Bidder shall be a manufacturer of Rice Mill machineries or his authorized agent.		
6.7	The Detail FOE Document with T&C, available in the website- <a href="http://www.rkvyassam.in">www.rkvyassam.in</a> , shall be downloaded, duly filled up, signed with seal in all pages by bidder or his authorized signatory and submitted along with the offer.		
6.8	Bidder or his authorized signatory shall sign on each and every page of documents furnished in the offer.		
6.9	Bidder shall furnish a copy of authorization in respect of authorized signatory representing the bidder.		

6.10	The entire offer against the FOE should be bonded together as single booklet inserting page no. on each paper with an abstract at first page indicating various enclosure documents & corresponding page no. No loose paper will be accepted as part of document and such a bid may be rejected.		
6.11	The offers shall be typed or written in ink. Offers written by pencil shall not be accepted.		
6.12	Bid Cost of Rs.1000/- (non-refundable) in the form of Demand Draft drawn in favour of "The Director of Agriculture, Assam" payable at Guwahati to be attached along with the offer.		
6.13	Offers against this FOE shall be submitted in English and all information containing shall be in English.		
6.14	The bidder or his authorized signatory should initial all scoring eraser, overwriting etc. on the FOE form, failing which offer is liable to be rejected.		
6.15	All instances of quoted amount in the offer shall be written in figures and words.		
6.16	The validity period of the offered price shall be 1 (one) year from the date of FOE notice.		
6.17	Authorized agents are required to furnish authorization from the manufacturers to participate in the instant FOE and an undertaking from manufacturers to supply the machineries as per requirement and provide after sale services, warranty, AMC as per terms & conditions of FOE.		

6.18	Manufacturers are required to furnish their manufacturing licence of offered machineries and in addition to this, in case of agents participating, they are required to furnish their firm registration certificate.		
6.19	Bidders (both manufacturers & agents) shall furnish copy of their audited (audited by CA) balance sheets for last two years (2012-13 & 2011-12).		
6.20	Annual turnover of bidders (both manufacturers & agents) shall be 1 crore or more for the year 2011-12 & 2012-13.		
6.21	Bidders (both manufacturers & agents) shall furnish copy of VAT registration certificate and up to date VAT clearance certificate.		
6.22	Bidders (both manufacturers & agents) shall furnish proof of IT clearance for the last two financial year (2011-12 & 2012-13)		
6.23	Bidders (both manufacturers & agents) shall furnish copy of PAN card		
6.24	Bidders shall furnish leaflets with technical details of offered machineries.		
6.25	Bidders shall furnish overall dimensions, detail drawing, specification and layout of foundations & platforms for machineries and minimum total space required for installation and smooth operation of all the machineries of MMRM.		
6.26	Bidders shall furnish details e.g. Make, Model, rated power, phase etc. of all electric motors fitted in the machineries.		
6.27	Quality of materials used for construction of various body parts of offered machineries are to be mentioned by the manufacturers/ bidders.		

6.28	Bidders shall furnish detail operation manuals mentioning adjustment etc. against their offered machineries.		
6.29	Bidders shall offer price as per format in Annexure-1, inclusive of supplying, installation & commissioning of all machineries & accessories (including loading & unloading, electrification up to and including panel board, starter etc.) at sites on turnkey basis.		
6.30	The shortlisted bidders shall have to furnish performance security equivalent to 10% of the value of each order within seven working days from the date of intimation, by way of Deposit-at-call Receipt or Bank Guarantee valid for warranty period, drawn in favour of 'Director of Agriculture, Assam' at Guwahati.		
6.31	Supplying, installation & successful commissioning of machineries shall be made as per the prescribed schedule period shown at Annexure-2, not exceeding 60 days (barring Force Majeure conditions) from the date of intimation to the shortlisted bidders, failing to which bidder will be liable to pay a fine @ 0.25% of the approved price per day, which will be recovered from the performance security subject to maximum 10%. Beyond this limit, the Director of Agriculture will be at liberty to de-list the manufacturer from the short list.		

6.32	<p>The performance security of the bidder shall be released after satisfactory performance of the machineries on completion of warranty period. In case of any breach of the terms and conditions of this contract and the supply, installation &amp; commissioning are not duly completed with the specified time limit, than the security deposit shall be forfeited towards liquidated damages and compensations for the said breach.</p>		
6.33	<p>Warranty for the machineries should be provided for a period of at least two years from the date of successful commissioning of machineries. If, for reasons not attributable to beneficiaries these warranty terms are not attained in whole or in part, the bidder shall take appropriate steps to remedy the defects, and failing which replace the offered machineries/ equipments or accessories or any part thereof as may be necessary in order to attain the desired performance of the machineries, at bidders' own cost, within a maximum period of 30 days from the date of receipt of such notice from the concerned beneficiaries or the concerned officer of the Agriculture Department. If the bidder/ manufacturer, having been notified, fail to remedy the defects within the specified period, the Director of Agriculture may proceed to take such remedial action as may be necessary.</p>		

6.34	Bidder shall furnish undertaking for AMC for subsequent 2 (two) years. Spare parts shall be made available to the users by the bidder. Cost of spare parts will be borne by the users, during the AMC period.		
6.35	The Department may order for testing / verification of the machineries before installation. The testing will be done at the cost of the bidders. The Department may reject the offered machinery/ machineries, if not found satisfactory in any manner.		
6.36	The shortlisted bidder shall be responsible for providing training regarding operation & maintenance of the machineries to the users.		
6.37	The quoted price shall be applicable in all the Districts of the state of Assam. No different price will be allowed for different district.		
6.38	Cost of supplying, installation and commissioning of machineries will be released after making necessary deduction for VAT etc. by the Agriculture Department to the supplier from the Govt. share portion (limited to Rs.8.00 Lakh) on successful commissioning of MMRM and submission of bill with necessary endorsement duly signed by the concerned EE/AEE (Agri) along with satisfactory certificate and receipt challan from concerned beneficiaries. Excess of said amount, if any as per shortlisted price, will be borne by respective beneficiaries and shall made the payment of the same to the supplier in the form of bank draft routed through concerned EE/AEE(Agri).		



6.39	Baring Force Majure conditions, every effort will be made to make payment promptly by the Director of Agriculture, Assam to the supplier, but in no case later than 45 days from the date of certification regarding successful commissioning. No advance payments or negotiation through bank will be accepted.		
6.40	Supplier shall be entirely responsible for all taxes including sale tax, VAT, duties, license fees, transportation cost, toll fee etc. incurred until delivery of the goods.		
6.41	Payment of taxes & duties will be as per applicable laws, rules and regulations of the Government.		
6.42	Bidder shall furnish BIS certificate against all offered machineries & prime movers. For the machineries & prime movers, which not come under the purview of BIS authority, bidder shall furnish relevant test certificate/ test report from the authorized Govt. Department/ Agency/ Institute.		
6.43	The Manufacturer must be in the business of design and production of offered machineries for last 2 (two) years and required to furnish year wise total production of offered machineries during last 2 years.		

6.44	Detail location of factory/ factories of offered machineries must be furnished by the bidders/manufacturers. Third party authorized by the Director of Agriculture, may visit the factory of the manufacturer prior to enlisting manufacturer in the approved short list or any time even after enlisting in the short list. Any deviation found during the factory visit may lead to de-list the said manufacturer from the approved list.		
6.45	Bidder must have done similar works in previous years and required to furnish copies of such supply orders with a list of organizations as per format in Annexure-3, where such works have been done. (List of consignee with address)		
6.46	A declaration as per format at Annexure-4, in a non-judicial stamp paper of Rs.50/- shall be furnished by the bidder		
6.47	The documents submitted by the bidder will be subjected to verification and if found not genuine, the offer will be summarily rejected.		
6.48	Bidder shall be responsible for Insurance and other statutory obligations for the employees engaged by him. No compensation shall be paid by the Department of Agriculture against any untoward incidents that may occur while supplying, installation and commissioning of machineries of MMRM.		
6.49	The Director of Agriculture, Assam, have the right for rejecting all or any of the offers against this FOE, without assigning any reason thereof.		

6.50	The decision of the Director of Agriculture, Assam, shall be final and binding on all matters relating to the meaning and interpretation of terms and conditions.		
6.51	The department reserves the right to include / exclude any of the participants in the short list without assigning any reason thereof.		
6.52	In case of any dispute or difference arises; the parties should attempt to settle the dispute through mutual and amicable discussions. If the dispute is not settled through such discussions, the matter shall be referred / settled as per provisions of Arbitration & Conciliation Act.1996. It is further to be agreed by the parties that all differences and disputes if not resolved as above, shall be got resolved through the Court of Law of Guwahati jurisdiction only.		

ANNEXURE-1

FORMAT FOR QUOTING PRICE

(Rs. in figure & words)

SN	Brief description & detail technical specification of machineries (Please list out the details of standard accessories and attachment to be supplied along with the machineries)	Brand & Model of machineries	Rate per unit of machinery including standard accessories & attachments complete, and inclusive of supplying, loading, unloading, installation & commissioning at specified sites and inclusive of other required incidental services (Rs.)		Taxes etc. (Rs.)	Total Rate per Unit of machinery inclusive of Taxes etc. (Rs.) (d+f)	
			In figures	In words		In figures	In words
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
		Total					
In words, Total Rupees _____							
Cost of AMC after completion of warranty period of 2 years: Rs. _____/Annum In words, Rupees _____							

Place:

Date:

Signature of Bidder (Authorized signatory):

Name of Bidder: \_\_\_\_\_

Capacity in which signed: \_\_\_\_\_

## Annexure-2

## SCHEDULE OF PROJECT ACTIVITIES

SN	Particulars of work	Time period	Action to be taken by
1.	FOE notice	Date : 26-02-2014	Directorate of Agriculture
2.	Submission of Offers against this FOE	Date: 18-03-2014 up to 1:00PM	Bidders
3.	Evaluation & publishing of Shortlist of manufacturers/ brands/ models with prices of MMRM	Within 90 days of FOE notice	Directorate of Agriculture
4.	Power point presentation of offered machineries of MMRM by shortlisted bidders	Within 10 days of publishing of shortlist	Shortlisted bidders
5.	Submitting Choices of manufacturers/ brands/ models from shortlisted list of manufacturers/ brands/ models with prices of MMRM by entrepreneurs	Within 20 days of publishing of shortlist	Selected entrepreneurs (beneficiaries)
5.	Intimation to concerned shortlisted bidders as per choices of entrepreneur to proceed for supplying, installation and commissioning of MMRM at site of selected entrepreneur	Within 7 days from receiving choices from entrepreneur	Chief Engineer, Agriculture
6.	Submission of performance security @10% of ordered value	Within 7 days from the date of intimation to the shortlisted bidders	Concerned Shortlisted bidders
7.	Execution of civil works for installation of machineries of MMRM by selected entrepreneur with technical guidance of EE/AEE (Agri)	Within 20 days from receiving choices from entrepreneur	Selected entrepreneurs (beneficiaries)
8.	Supplying of machineries of MMRM to the selected sites on receipt of intimation by concerned shortlisted bidders	Within 20 days from the date of intimation to the shortlisted bidders	Concerned Shortlisted bidders
9.	Installation of machineries of MMRM at selected sites by concerned shortlisted bidders	Within 50 days from the date of intimation to the shortlisted bidders	Concerned Shortlisted bidders
10.	Completion of electrical power connection and energization of MMRM by entrepreneur	Within 50 days from submission of choices by entrepreneur	Selected entrepreneurs (beneficiaries)
11.	Commissioning of machineries of MMRM at selected sites by concerned shortlisted bidders	Within 60 days from the date of intimation to the shortlisted bidders	Concerned Shortlisted bidders
12.	Training to entrepreneur on operation & maintenance of MMRM	Within 15 days from the date of commissioning of MMRM	Concerned Shortlisted bidders

13.	Submission of bills along with receipt challan, satisfactory certificate, completion certificate etc. with due endorsement from the concerned to the Directorate of Agriculture	Within 20 days from the date of commissioning of MMRM	Concerned Shortlisted bidders, entrepreneur, EE/AEE (Agri)
14.	Payment of Final bill with necessary deduction from the Directorate of Agriculture	Within 45 days of receiving bills along with receipt challan, satisfactory certificate, completion certificate etc. with due endorsement from the concerned	Directorate of Agriculture
15.	Warranty period of machineries of MMRM	2 years from the date of commissioning of machineries of MMRM at selected sites.	Concerned Shortlisted bidders
16.	Release of performance security to the Concerned shortlisted bidders	Within 15 days from the date of completion of warranty period and on receipt of NOC from the concerned entrepreneur	Directorate of Agriculture
17.	Undertaking for AMC	At least 2 years from the date of completion of Warranty period	Concerned Shortlisted bidders
18.	Visit of factory by third party authorized by the Director of Agriculture, if felt necessary by Directorate of Agriculture	Any time during the execution of contract	Directorate of Agriculture

Annexure-3

FORMAT FOR SUBMITTING

LIST OF CONSIGNEE/ORGANIZATION WITH ADDRESS FOR SIMILAR WORK DONE

SN	Name & Address of Consignee/ Organization	Particulars of consignment/ work done	Date/ year of consignment/ work done	Physical quantity of consignment/ work done	Value of consignment/ work done (Rs. In lakh))

Place:

Date:

Signature of Bidder (Authorized signatory):

Name of Bidder: \_\_\_\_\_

Capacity in which signed: \_\_\_\_\_

Signature of bidder/authorised signatory

Annexure-4

FORMAT FOR DECLARATION OF THE BIDDER

*(In non-judicial stamp paper of Rs.50/-)*

- 1) That I/We, Sri/M/S\_\_\_\_\_ hereby submit my/our offer in response to FOE No. Agri/Engg/RKVY/3328/pt/MMRM&CS/2012-13/20 Dated: 26-02-2014 to the Directorate .of Agriculture for Supplying, Installation and Commissioning of Modern Mini Rice Mill.
- 2) I/We am/are to state that the information provided in the FOE format is true and correct
- 3) I/We may be punished as per law for any wrong information, misleading facts provided in the FOE format besides rejection of my/our offer.
- 4) In case of any dispute, the jurisdiction will be Gauhati only.
- 5) I/We have carefully read all the general and specific terms and conditions of the FOE and I/We solemnly declare that the same are acceptable to me/us and binding on me/us.

Place:

Date:

Signature of Bidder (Authorized signatory):

Name of Bidder: \_\_\_\_\_

Capacity in which signed: \_\_\_\_\_

Full address of the Bidder: \_\_\_\_\_

With seal & stamp

(Attach Identity card Xerox) \_\_\_\_\_

Contact No. : \_\_\_\_\_